

THE CITY OF SAN DIEGO
REPORT TO THE CITY COUNCIL

DATE ISSUED: July 8, 2008

REPORT NO:

ATTENTION: Honorable Council President and Councilmembers

SUBJECT: Preliminary Statement of Work for Street Sweeping

REFERENCE:

REQUESTED ACTION:

Approve the Preliminary Statement of Work for Street Sweeping.

STAFF RECOMMENDATION:

Accept the Preliminary Statement of Work for Street Sweeping to serve as the foundation of the Street Sweeping Statement of Work.

SUMMARY:

The City of San Diego is committed to delivering quality services to taxpayers, residents, and visitors in the most economical and efficient means possible. This commitment can also be expressed as delivering services through "competitive government," defined as government with processes in place to validate that service quality and costs are comparable to those offered by any legitimate available provider.

Managed competition provides a structured, transparent process that allows an open and fair comparison of public sector employees and independent contractors in their ability to deliver services to our citizens. This strategy recognizes the high quality and potential of public sector employees and seeks to tap their creativity, experience and resourcefulness by giving them the opportunity to structure organizations and processes in ways similar to best practices in competitive businesses.

A Preliminary Statement of Work is the first step in the managed competition procurement process. The Preliminary Statement of Work documents service specifications and is presented to the City Council for consideration and public comment to assure all parties that no degradation of service levels will occur as a result of the competition. Once approved, the Preliminary Statement of Work forms the foundation for the complete Statement of Work which will be included in the solicitation. The

attachment provides the Preliminary Statement of Work for the Street Sweeping function for consideration by the City Council.

FISCAL CONSIDERATIONS:

None.

PREVIOUS COUNCIL and/or COMMITTEE ACTION:

None.

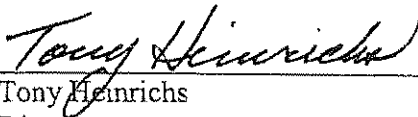
COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

The managed competition program was initiated with the citizens of the City voting to approve Proposition C in November 2006. Staff has spent considerable time working with the labor unions (AFSCME Local 127 and MEA) to receive input on program plans. In addition, we have established a Labor Advisory Committee to facilitate continued work with the unions.

With the passage of Proposition C and the amendment/addition of subsection (c) to City Charter section 117, the Managed Competition Independent Review Board was established to advise the Mayor on whether the proposal of City employees or that of an independent contractor will provide services more economically and efficiently while maintaining service quality and protecting the public interest.

KEY STAKEHOLDERS AND PROJECTED IMPACTS:

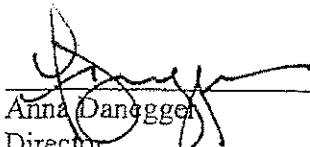
Given that the competition has yet to take place, it is premature to speculate on precise impacts. However, key stakeholders in this process are City employees, the City's recognized labor unions and the residents and visitors of the City of San Diego.



Tony Heinrichs
Director
Storm Water Department



Dave Jarrell
Deputy Chief Operating Officer
Public Works



Anna Danegger
Director
Business Office



Jay Goldstone
Chief Operating Officer

Street Sweeping Preliminary Statement of Work

July 11, 2008

Background

Street sweeping is an effective method of removing pollutants, litter, leaves, dirt, sand, debris and metal particles from the roadside of paved roadway surfaces. The City of San Diego performs street sweeping of its street network of 2,700 miles of paved streets. The street sweeping program provides motorized sweeping of paved streets in addition to sweeping for special events, as requested at various City facilities, and sweeping approximately 28 miles of bike paths.

Street sweeping is one of the City's Best Management Practices (BMP) for controlling and improving water quality. Annually, street sweeping removes approximately 4,400 tons of debris from the streets and disposes the debris in the landfill, thereby keeping it from reaching our beaches and bays. To further improve environmental quality, the City is implementing a street sweeping pilot program involving newly established routes using specialized motor sweepers. The pilot program's purpose is to determine the most favorable methods to minimize pollution and improve runoff quality. An analysis of which equipment is most effective at removing pollutants and a recommendation for the optimum sweeping frequency is anticipated in Spring 2010.

The City of San Diego intends to acquire the services of a provider (City employees or private vendor) to perform street sweeping services. These services will include:

1. Providing regular street sweeping
 - Providing, as a priority, high-frequency street sweeping for the pilot program in specified areas of the City
 - Providing monthly sweeping of all residential streets (monthly residential sweeping schedule will be provided by the service provider for informational use by City Departments and posting on the City's web site)
 - Providing sweeping of raised center medians as requested. This includes removing debris and hand sweeping center islands when motor sweeping is not possible
 - Providing monthly scheduled sweeping and clearing debris off of all bike paths
 - Providing weekly sweeping of all commercial/industrial streets (weekly commercial/industrial sweeping schedule will be provided by the service provider for informational use by City Departments and for posting on the City's web site)
 - Providing daily sweeping of high profile/priority commercial areas such as Downtown, Mission Bay and Balboa Park (a listing of streets/areas swept daily will be provided by the service provider for informational use by City Departments and for posting on the City's web site)
 - Providing scheduled sweeping (twice per week) of Mission Bay Boardwalk from Thomas Avenue to North Jetty Road

2. Providing special street sweeping
 - Providing sweeping at specified and appropriate times for special events, such as those at Qualcomm Stadium or community parades and events
 - Providing sweeping of debris after incidents such as vehicle accidents, minor fires, and water main breaks as requested by San Diego Police, Fire-Rescue, and/or other City departments
 - Providing sweeping at City facilities such as Water Department, Environmental Services Department, Park & Recreation facilities and other facilities as requested
3. Posting temporary "No Parking" signs for special sweeps at least 24 hours in advance of the sweeping
4. Delivering signs to community and/or constituent groups for their posting in advance of sweepings
5. Performing emergency response duties during inclement weather. This includes, but is not limited to, removing mud and debris blocking storm drain inlets and channels, removing fallen trees from the public right-of-way, and closing roads, placing barricades, and similar after flooding
6. Removing large debris (rocks, wood, etc.) incompatible with motorized sweepers from sweeping paths
7. Disposing of debris in a proper manner at approved sites and/or facilities
8. Conducting investigations and/or fact-findings when citations are disputed. This includes providing reports for the City's Risk Management Department, City Council, and Parking Management

Workload

Anticipated annual workload specifications for this function include:

Providing regular street sweeping	
Total curb miles swept for as part of the pilot program	9,492
Total residential street curb miles swept through monthly street sweeping	60,000
Total miles of bike paths swept/cleared	27.9
Total miles of commercial/industrial streets swept through weekly sweeping	36,000
Total miles of high profile/priority commercial areas (such as Downtown, Mission Bay and Balboa Park) swept through daily sweeping	14,000
Total miles swept on Mission Bay Boardwalk	520
Providing special street sweeping	
Hours of sweeping services provided at specified and appropriate times for special events and for Environmental Services Department, and Park & Recreation facilities	68.4
Hours of sweeping services Water Department facilities and Qualcomm Stadium	1,203.5
Number of temporary "No Parking" signs posted for special sweeps	851
Hours devoted to emergency response duties during inclement weather	1,996

Hours devoted to removing large debris (rocks, wood, etc.) incompatible with motorized sweepers from sweeping paths	2,080
Tonnage of debris disposed of	4,380

Technical Delivery Standards

The City of San Diego expects the service provider (City employees or outside vendor) to perform these services while adhering to the following technical specifications:

- Service provider shall abide by all applicable local, state and federal laws, rules and regulations.
- Global Positioning System (GPS) devices shall be installed and functional during all operations.
- Sweeping brushes shall be maintained at no less than six inches.
- All vehicles shall be kept in a clean and well-maintained condition at all times.
- When sweeping, brushes will be in the "down" position and the street sweeping vehicle will be traveling between four and twelve miles per hour.

Performance Standards

The City of San Diego expects the service provider (City employees or outside vendor) to maintain the following performance standards:

- Streets will be swept to a "good" standard. A "good" standard is defined as the absence of residue (pollutants, litter, leaves, dirt, sand, debris and metal particles) in the streets and gutters upon the completion of the sweeping operation. Street sweeping will be performed in accordance with accepted standards for municipal street cleaning to the satisfaction of the City inspector. The service provider will respond within one (1) business day when notified by the City to re-sweep unsatisfactory areas.
- Emergency "on-call" status shall be maintained 24-hours per day.
- Emergency "on-call" response shall result in a sweeper dispatched within one (1) hour during business hours and two (2) hours during off-duty hours.
- Respond to phone inquiries within in one (1) business day.